To: Distribution List

From: Faculty Research Development Office
          Office of the Vice President for Research

Subject: Searle Scholars Program

Date: July 18, 2016

The Searle Scholars Program makes grants to selected academic institutions to support the independent research of outstanding early-career scientists who have recently begun their appointment at the assistant professor level, and whose appointment is their first tenure-track position at a participating academic or research institution. Submissions are restricted to selected candidates from invited institutions only and are not open to individuals who have not been selected by their institution to participate in the competition.

The Program was established at The Chicago Community Trust in 1980 and has been administered by Kinship Foundation since 1996. The Program is funded from the estates of Mr. and Mrs. John G. Searle. Mr. Searle was the grandson of the founder of the world-wide pharmaceutical company, G.D. Searle & Company. It was Mr. Searle's wish that certain funds be used to support "...research in medicine, chemistry, and the biological sciences."

Applicants for awards which will be activated on July 1, 2017 will be expected to be pursuing independent research careers in biochemistry, cell biology, genetics, immunology, neuroscience, pharmacology, and related areas in chemistry, medicine, and the biological sciences. Candidates should have begun their appointment as an independent investigator at the assistant professor level on or after July 1, 2015. The appointment must be their first tenure-track position (or its nearest equivalent) at the invited institution.

Grants are currently set at $300,000 for a three-year period, with $100,000 payable in the first year and equal sums payable in the second and third years, subject to the receipt of acceptable progress reports. Normally, fifteen new awards will be made annually. More details can be found at http://searlescholars.net/eligibility. The deadline for full proposals to the sponsor is Friday, September 30, 2016.

This is a limited competition; each institution is limited to one application. Please submit your 3-page preapplication narrative (plus CV; all documents in a SINGLE PDF file, 11-point font) by <u>NOON on Monday, August 8, 2016</u> to <u>limited@unm.edu</u> with the subject line indicating: SEARLE - your name. No late submissions will be considered. The preapplication narrative should address the major points that will be included in the nomination narrative (Provide a description of the proposed research and its significance as well as the specific areas of research you would like to perform in your laboratory in the next few years. Explain why this work is particularly novel and important. This preapplication narrative will be evaluated on the basis of its potential for successful results and for its evidence of creativity, as well as for feasibility and clarity of thought.) Pre-applications should be accompanied by an abbreviated CV. (*The attached is a sample application to provide an advance view of the questions that will appear on the online application. NOTE: This is NOT the actual application form. Please do *not* complete and submit this form.*)

Should you have any questions please feel free to contact us at limited@unm.edu.

If you are affiliated with HSC, please contact Corey Ford at 272-6950 for more information.

SEARLE SCHOLARS PROGRAM
FUNDING EXCEPTIONAL YOUNG SCIENTISTS

Return to your Welcome Page

Searle Scholars Program Application System Privacy Statement

The Searle Scholars Program protects the privacy of information that our community provides to us through our online application system in the following ways:

Data Security

The Searle Scholars Program will make reasonable efforts to safeguard the personal and proprietary information it receives through our application system. Submitted data is maintained and disseminated through a secure interface. One of the security measures used to protect the integrity of the data collected by our system is two-step authentication for account holders. However, it is important to note that no transmission over the internet can be guaranteed to be 100% secure. The Program makes no claim or warranty that its application submission system is fully protected from viruses, security threats, or other web-based vulnerabilities. Accordingly, data is submitted at one's own discretion.

Information Dissemination

Information contained within a Searle Scholars Program application is considered confidential and proprietary until an award is made. When an award is made, the proposal title, name of awardee, research abstract, and award amount will be available to the public. Without assuming liability for inadvertent disclosure, the Searle Scholars Program will limit dissemination of application information to its employees and reviewers only when necessary for review of the application, or as otherwise authorized by law.

Data Retention

Information that is submitted and collected through our application submission system is maintained in the system only for the useful life of the application. Reasonable efforts are made by the Searle Scholars Program to erase such information after its completed life cycle.

Contact Us

If you have any questions regarding the terms in this privacy statement, please contact application@searlescholars.net.

SEARLE SCHOLARS PROGRAM

FUNDING EXCEPTIONAL YOUNG SCIENTISTS

Return to your Welcome Page

Your Account

Kinship Foundation
Your Institution

Title	
First name	
Middle name	
Last name	
Work title	
Department	
Address	
City	
State	
Zip/Postal code	
Country	
Work phone	
Email	

Save your account details

Change Your Password

Old password	
New password	
Confirm password	

Update your password

SAMPLE

Privacy Statement

SEARLE SCHOLARS PROGRAM

FUNDING EXCEPTIONAL YOUNG SCIENTISTS

| Welcome | Letters of Support | Application | My Status |

Deadline for Submission: September 30, 2016 05:00 PM (CDT). You have 4 months before you must submit your application. **X**

Welcome and Instructions

Welcome to the Searle Scholars Program competition for the 2017 season. Deadline for submission is **September 30, 2016 05:00 PM (CDT).** All applicants will be notified of the competition results by mid-March, 2017. Verify that your application and letters of support have been received by clicking the My Status tab.

Please read the entire set of instructions prior to beginning your application.

Application Components

Your application has two parts:

1. The submission of referee contact information for letters of support

2. The completion of an online application

An application is not considered complete until all letters of support and the online application have been submitted. **You cannot begin the main application process until you have provided contact information for all of the referees who will write a letter of support for you.** Provide the details for these individuals by clicking on the Letters of Support tab.

IMPORTANT: We recommend contacting your referees and completing this information well in advance of the deadline of **September 30, 2016** to give them sufficient time to register with the system and submit their letters of support.

Online Application Instructions

The Searle Scholars online application has four sections. Once you have submitted contact information for your referees, you will have access to the application. You can complete the sections in any order. The system will save your information whenever you click "Save your Information" or "Next Section." You may log out and return to the online application as often as needed until the deadline. Applications that have not been submitted will be deleted from the system after the deadline.

> **Tip:** *Review all of the questions in each section well in advance of the application deadline. Because some questions require long responses, you may choose to prepare your answers offline and then copy and paste into the rich text fields.*

Session timeouts

Your session will time out after 60 minutes if data has not been saved. Remember to save frequently to prevent losing your work.

Editing rich text fields

Some of the fields within the application include a formatting toolbar so that you may style your text or insert images. The text editor allows for switching between the editing view and raw HTML. Turn HTML on and off by using the toggle button on the left side of the toolbar. Read the popups located in some of the rich text fields for specific formatting tips.

> **Tip:** *Special characters such as subscripts, superscripts, Greek or Latin characters or symbols should be retained in the online form when you copy/paste such characters from an external source, such as a word processing document or your operating system's character map/palette.*

Links to websites

URLs will only be recognized by the system if they begin with "http://" or "https://"

Submit your online application

Check your application carefully before submitting it! The system will verify that all sections are complete and indicate if any fields are missing information on the Review and Submission tab. You will also be able to preview the entire application as a PDF. Please take the time to review each section of the PDF for accuracy and completeness before submitting your application. Once an application has been submitted, it cannot be accessed again.

> **Tip:** *If you want to save a copy of your application, be sure to save the PDF to your computer BEFORE you submit your application.*

SEARLE SCHOLARS PROGRAM

FUNDING EXCEPTIONAL YOUNG SCIENTISTS

| Welcome | Letters of Support | Application | My Status |

Letters of Support

1. **Department Chair Statement: Name**, Email
   Work Title, Department, Institution
   Letter of support completed: Date: Time (CDT)

2. **Department Chair Statement: Co-appointment Chair Name**, Email
   Work Title, Department, Institution
   Letter of support completed: Date: Time (CDT)

3. **Letter of Support: Name**, Email
   Work Title, Department, Institution
   Letter of support completed: Date: Time (CDT)

4. **Letter of Support: Name**, Email
   Work Title, Department, Institution
   Letter of support completed: Date: Time (CDT)

5. **Letter of Support: Name**, Email
   Work Title, Department, Institution
   Revoke this letter request »

A letter of support consists of responses to reference questions and a letter. An application requires completed letters of support from a minimum of **four individuals. These individuals must consist of your doctoral and post-doctoral mentors, a person of your choosing, and the fourth individual must be your department chair(s) who must provide a statement that details the department's commitment to your research.** Collectively these individuals are called your "referees."

If your department chair was also your doctoral or post-doctoral mentor, please provide contact information for a fifth referee. Excluding the department chair, it is preferred that the selected referees are from outside the institution that would receive the award.

NOTE: **We advise you to notify and get agreement from all referees BEFORE entering their information in the system.** Review the accuracy of email addresses before sending a letter request. **You cannot change or remove a referee's contact information after submission without intervention from the system administrator.**

When you press "Send Letter Request," an email is automatically sent to the referee with instruction on how to register and submit a letter of support in the online system. **Once you have saved contact information for at least four referees, you will be able to proceed to the main application.**

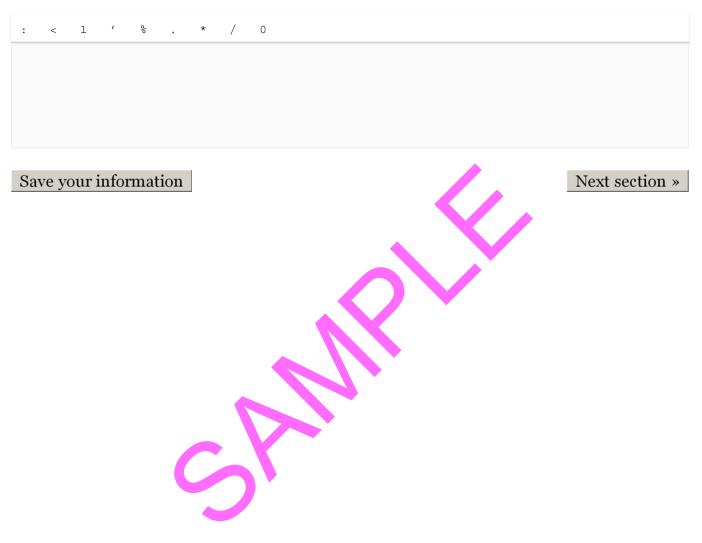Check the status of sent letter requests on the My Status tab.

SEARLE SCHOLARS PROGRAM
FUNDING EXCEPTIONAL YOUNG SCIENTISTS

Welcome	Letters of Support	Application	My Status

Contact & Abstract   Education & Experience   Publications   Research | Review & Submission

Contact & Abstract

Save your information

Contact

Enter your contact information below.

Title (e.g. Dr.)	First name	Middle initial	Last name	Date of birth

Current institution

Name of institution where award will be held (may be same as current)

Current position/title

Position on desired start date (if different from current position)

Division and/or department

Street address of office at affiliated institution

City   State or province   Zip or postal code   Office telephone

Email address

Lab website

SAMPLE

Does the proposed research involve human subjects?
- ◉ Yes
- ○ No

Does the proposed research involve recombinant DNA?
- ○ Yes
- ◉ No

Does the proposed research involve warm-blooded animals?
- ○ Yes
- ◉ No

Abstract

> _____

Title of proposed research

> _____

Major areas of doctoral and post-doctoral research

Summarize the proposed research and its significance (character limit with spaces = 2,500).

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:   <   1   '   %   .   *   /   0
```

[Save your information]   [Next section »]

Privacy Statement

SEARLE SCHOLARS PROGRAM

FUNDING EXCEPTIONAL YOUNG SCIENTISTS

Welcome	Letters of Support	Application	My Status

Contact & Abstract	Education & Experience	Publications	Research	Review & Submission

Education & Experience

Save your information

Education

List most recent training first, include any post-doctoral experience and note with Postdoc 1 and Postdoc 2 when applicable.

Institution (abbreviate as needed)	Degree (e.g. Ph.D.)	Dates attended (Year-Year)	Supervisor name	Area of concentration
Institution	Degree	Attended	Supervisor	Concentration
Institution	Degree	Attended	Supervisor	Concentration
Institution	Degree	Attended	Supervisor	Concentration
Institution	Degree	Attended	Supervisor	Concentration
Institution	Degree	Attended	Supervisor	Concentration
Institution	Degree	Attended	Supervisor	Concentration
Institution	Degree	Attended	Supervisor	Concentration
Institution	Degree	Attended	Supervisor	Concentration

Professional Experience

(begin with most recent, include any internships and residencies)

Name and location	Occupation/title	Supervisor name	From month/year	To month/year
Location	Title	Supervisor	From	To
Location	Title	Supervisor	From	To
Location	Title	Supervisor	From	To
Location	Title	Supervisor	From	To

Location	Title	Supervisor	From	To
Location	Title	Supervisor	From	To
Location	Title	Supervisor	From	To
Location	Title	Supervisor	From	To

Professional/Academic Honors

(character limit with spaces = 1,000)

:   <   1   '   %   .   *   /   0

Dissertation

Please list the title of your doctoral dissertation, if submitted, and provide a brief summary of the dissertation and its importance to its field of study (character limit with spaces = 2,000).

:   <   1   '   %   .   *   /   0

Post-Doctoral Research

If applicable, please provide a brief summary of your post-doctoral research, including its importance to its field of study (character limit with spaces = 1,500).

:   <   1   '   %   .   *   /   0

Save your information   Next section »

SEARLE SCHOLARS PROGRAM

FUNDING EXCEPTIONAL YOUNG SCIENTISTS

Welcome	Letters of Support	Application	My Status

Contact & Abstract   Education & Experience   Publications   Research |

Review & Submission

Publications

Save your information

List of Published Works

List all of your authored and published works. Within this list, insert an asterisk next to no more than five published papers that you believe exemplify your scientific abilities (character limit with spaces = 7,600).

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:    <    1    '    %    .    *    /    0
```

Selected Publications

Comment on each of the five or fewer published papers from above that you indicated as exemplary of your abilities. Where there are multiple authors, please describe your contribution to the design and execution of the project; the analysis of the results; and the preparation of the manuscript.

Publication #1

Title of Publication

URL of online version (e.g. a PDF)

Journal (name, volume, date, pages)

Authors

Describe your contribution

Publication #2

Title of Publication

URL of online version (e.g. a PDF)

Journal (name, volume, date, pages)

Authors

Describe your contribution

Publication #3

Title of Publication

URL of online version (e.g. a PDF)

Journal (name, volume, date, pages)

Authors

Describe your contribution

Publication #4

Title of Publication

URL of online version (e.g. a PDF)

Journal (name, volume, date, pages)

Authors

Describe your contribution
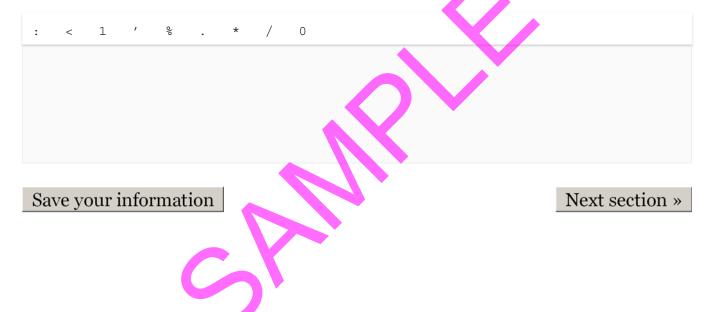
Publication #5

Title of Publication

URL of online version (e.g. a PDF)

Journal (name, volume, date, pages)

Authors

Describe your contribution

Listing and Summary of Works Submitted

For any papers submitted but not yet published, please include the date of submission in your listing and no more than a one-page summary of what was submitted (character limit with spaces = 5,000).

```
:    <    1    '    %    .    *    /    0
```

If you have not published any papers in the last two years, please provide a brief explanation of why in the space below (character limit with spaces = 750).

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:    <    1    '    %    .    *    /    0
```

Save your information

Next section »

SEARLE SCHOLARS PROGRAM

FUNDING EXCEPTIONAL YOUNG SCIENTISTS

Welcome	Letters of Support	Application	My Status

Contact & Abstract	Education & Experience	Publications	Research		Review & Submission

Research

Save your information

Anticipated Activities during Award Period
(percent of effort out of 100%)

	Research	Teaching	Other	If other, please specify
Year 1 total: 0%	0 %	0 %	0 %	
Year 2 total: 0%	0 %	0 %	0 %	
Year 3 total: 0%	0 %	0 %	0 %	

Each year's effort must total 100%

Other Sources of Support
(awarded or pending)

List the title, term, amount, sponsor, and relationship to the current proposal. Indicate whether amount covers direct or direct plus indirect costs (character limit with spaces = 3,500).

Note: The Searle Scholars Program has no restrictions on the use of funding from other sources.

```
:    <    1    '    %    .    *    /    0
```

Facilities Available to Conduct Research
(i.e. lab location and amenities, character limit with spaces = 2,500)

```
:    <    1    '    %    .    *    /    0
```

1 word, 1 character (maximum 2500)   Character counts are approximate due to HTML markup.

Research Program

Provide an overview of the specific areas of research you would like to perform in your laboratory in the next few years. Please explain why this work is particularly novel and important (character limit with spaces = 2,500).

```
:    <    1    '    %    .    *    /    0
```

Research Proposal

The prime objective of the Searle Scholars Program is to support the career development of early-career scientists with outstanding potential. Part of the assessment of candidates is a review of research that might be undertaken as a Searle Scholar. Describe, in greater detail, a part of the research that you noted in Research Program above. The research proposal will be evaluated on the basis of its potential for successful results, its evidence of creativity as well as for feasibility and clarity of thought. The proposal may overlap research for which other funds outside of the Searle Scholars Program are available or are being sought. Funds awarded by the Searle Scholars Program are not intended to replace grants or awards obtained from another funding source but may be used to supplement ongoing research. Please insert figures as necessary within your proposal below. Figures do not count against the character limit (character limit with spaces = 11,000). [1] **Formatting tips**

Images should be .png or .jpg only, no .tif or .eps, no CMYK colorspace, roughly ~1 MB maximum file size per image.

```
:    <    1    '    %    .    3    *    /    0
```

Research Proposal Bibliography

Please list works referenced in your research proposal (character limit with spaces = 4,000).

```
:    <    1    '    %    .    *    /    0
```

Career Goals

Provide a brief summary of your general career objectives over the next five years (character limit with spaces = 1,000).

```
:    <    1    '    %    .    *    /    0
```

[Save your information]   [Next section »]

To ensure your proposal is formatted effectively when converted to PDF for review, strive to keep things simple.

Formatting Tips

○ Upload images that are roughly no more than 1024 pixels in their largest dimension.
○ Use images in png or jpg format only (jpg for largely photographic images, png otherwise).
○ An image without a containment method such as a table may exhibit some alignment oddities —wrapping or "floating" images—when translated to PDF.
○ Insert a table with 1 row and column and then insert the image within the table to contain the image and surrounding text.
○ Consider resizing images proportionately to fill the full horizontal span of the page (roughly 7 ½ inches wide). This may avoid alignment issues altogether.

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SEARLE SCHOLARS PROGRAM

FUNDING EXCEPTIONAL YOUNG SCIENTISTS

Welcome	Letters of Support	Application	My Status

Contact & Abstract   Education & Experience   Publications   Research | **Review & Submission**

Review & Submission

Application Checklist

Verify that your application is complete using the checklist below.

Contact & Abstract	✓ complete
Education & Experience	✓ complete
Publications	✓ complete
Research	✓ complete

Preview Your Application

Download a PDF to preview your application and verify that your information is formatted correctly and is both complete and accurate. **If you wish to retain a copy of your application for future reference, remember to save the PDF to your computer. You cannot access the application again after it has been submitted.**

Download PDF version»

Submitting Your Application

Before submitting your application you must confirm the following:

☐   I have contacted my referees to complete the required letters of support. I understand the letter submission deadline is **Friday, September 30, 2016**. Note: View the letters of support status on the My Status tab.

☐   I have previewed my application to verify that all required sections are formatted, complete and the information is accurate.

☐   I have reviewed and understand the terms defined in the Searle Scholars Application Privacy Statement.

Please confirm the items above before submitting your application

SEARLE SCHOLARS PROGRAM

FUNDING EXCEPTIONAL YOUNG SCIENTISTS

| Welcome | Letters of Support | Application | My Status |

Application Status

You started your application on Date: Time (CDT).

Letters of Support

1. **Department Chair Statement: Name**, Email
   Work Title, Department, Institution
   Letter of support completed: Date: Time (CDT)

2. **Department Chair Statement: Name**, Email
   Work Title, Department, Institution
   Letter of support completed: Date: Time (CDT)

3. **Letter of Support: Name**, Email
   Work Title, Department, Institution
   Letter of support completed: Date: Time (CDT)

4. **Letter of Support: Name**, Email
   Work Title, Department, Institution
   Letter of support completed: Date: Time (CDT)

5. **Letter of Support: Name**, Email
   Work Title, Department, Institution
   Letter of support completed: Date: Time (CDT)

Privacy Statement