



To: Distribution List

From: Faculty Research Development Office
Office of the Vice President for Research

Subject: Limited Competitions: NEA: Careers in the Arts Toolkit: Increasing Employment Opportunities in the Arts for People with Disabilities

Date: March 23, 2017

The purpose of this Program Solicitation is to select an organization to develop a web-based toolkit designed to provide resources for job seekers and employers to help reduce barriers to careers in the arts for people with disabilities. These resources will assist artists and arts workers with disabilities with developing careers in the arts, as well as build capacity within arts organizations and the disability sector to better serve people with disabilities who seek employment. The toolkit will be housed on the National Endowment for the Arts' website. Note: Arts careers will be defined as visual or performing artists, writers, designers, arts educators, arts administrators, and other "backstage" workers including exhibit designers, museum curators, theater tech crew, etc. (also called "arts workers").

Through this program solicitation, the National Endowment for the Arts will select an organization ("Cooperator") to develop a web-based toolkit and undertake related activities.

The National Endowment for the Arts expects to award one Cooperative Agreement of up to \$75,000, contingent upon the availability of funds. **The Cooperative Agreement requires a nonfederal cost share/match of at least 1:1.** Projects can begin no earlier than October 1, 2017, and may extend for up to 18 months. More details can be found at <https://www.arts.gov/program-solicitation-careers-arts-toolkit-increasing-employment-opportunities-arts-people>. The deadline for full proposals to the NEA is April 18, 2017.

This is a limited competition. An organization may only submit one application. Please submit your 3-page preproposal (plus cost share plan and CV; all documents in a SINGLE PDF file, 11 point font) by **NOON on March 31, 2017** to limited@unm.edu with the subject line indicating: **NEA Toolkit - your name**. No late submissions will be considered. The pre-proposal should address the major points that will be included in the proposal narrative:

- **Proposed project activities.** Describe your plans and methodology for accomplishing the aspects of the project (requirements from the solicitation: develop a toolkit of online resources, coordinate a webinar series, conduct a field scan and develop a public directory.) Discuss any proposed partners or special resources that might be needed.
- Provide a **schedule** of key project planning and implementation dates.
- Discuss your strategies for project **promotion and disseminating** the resources that are developed as a result of this project.

This 3-page narrative should be accompanied by a plan for addressing the cost share requirement and an abbreviated PI CV. Should you have any questions please feel free to contact is at limited@unm.edu.

If you are affiliated with HSC, contact Corey Ford at 272-6950 for more information.