



To: Distribution List

From: Faculty Research Development Office (FRDO)
Office of the Vice President for Research

Subject: Limited Competitions: Albuquerque Community Foundation Grant Program

Date: November 10, 2023

Shortly after the first of the year, the Albuquerque Community Foundation (ACF) will open its competitive grant process. ACF has two grant cycles but will accept only one application from UNM for both cycles and all program areas addressing Arts and Culture, Education, and Environmental and Historic Preservation, as well as Economic and Workforce Development, Health, and Human Services. All grants awarded will be General Operating grants. *This means, funding will be unrestricted and grantees may use the funds as needed throughout the year.* **Specific program-based grants will not be accepted in 2024. The UNM Foundation will act as the applicant for this opportunity. ACF considers Main campus and HSC a single institution.**

UNM may apply for one grant in the following areas:

- **Arts and Culture:** Arts & Culture grants will focus on two primary funding areas: organizations and programs that provide access to arts and culture for low-income and/or at-risk populations and organizations supporting Albuquerque's creative economy through visual & performing arts.
- **Education:** This field-of-interest focuses on supporting at-risk populations to ensure they receive educational opportunities to better the course of their lives and careers. Specific focus areas in this field are: elementary education literacy programs, at-risk youth, students with special needs and skills-based education for youth and adults.
- **Environmental and Historic Preservation:** Grants in this field-of-interest will focus on the "environmental and agricultural economy" and the preservation of historic landmarks, attractions, buildings, and venues. The "environmental and agricultural economy" can be defined as organizations working in the environmental and agricultural sector to bolster economic growth.
- **Economic and Workforce Development:** Grants support intentional, inventive efforts to ensure a strong local economy. This field promotes social, economic and environmental growth by supporting innovative systems for entrepreneurs and the state's workforce.
- **Health:** Health grants will have two focus areas: meeting the mental health needs (including behavioral health and addiction recovery) of individuals in the Greater Albuquerque Metropolitan Area and 2) supporting the dental health needs of at-risk individuals. Populations served through mental/behavioral and dental health programs may range from early childhood to seniors and can include the many diverse populations in between. *Note: Applications for mental/behavioral health grants only may request up to \$20,000 in funding.*

- **Human Services:** Human Services grants will serve as “springboard” grants to help individuals transition to more self-sustainable lifestyles. Special focus will be given to organizations and programs that support one or more of the following: parental or guardian skills training, teen pregnancy, job training, independent living and teens aging out of foster care.

Criteria and Priorities for Applicants:

- Well-established organizations with a proven track record providing services benefiting people in the Greater Albuquerque's Creative Economy
- Clearly and specifically aligned with one of the Foundation’s Fields-of-Interest
- Have clearly defined organizational goals and measurable program outcomes and outputs
- Build on community, regional and organizational assets and strengths
- Organizations should demonstrate their ability to work with other partners to identify community needs and gaps in services

Grants are normally made for a one-year period. Grant requests must be a minimum of \$1,000 and a maximum of \$15,000 (with the exception of mental/behavioral health grants, which can be \$20,000). Preliminary details can be found at: <https://abqcf.org/grants/#grant-priorities>. ACF will **not fund** academic research, travel, conferences or IDC. Please check the website for more information.

This is a limited competition; **UNM is authorized to submit one proposal per year. (HSC and Main Campuses are considered a single institution.)**

This limited competition will have a two-step process:

1. If you anticipate that you will be submitting a preproposal for this internal competition, please submit a **statement of interest** (up to 200 words with a tentative title, program area you are addressing and a brief description of the activities) via UNM’s [InfoReady Review Portal](#) by **NOON on December 6, 2023**. **This is a required step** that will help us to arrange a review committee in advance to expedite the process and maximize the amount of time the selected submitter has to prepare their final submission to the ACF.
2. **Please submit your two-page preproposal by NOON on January 8, 2024** via UNM’s [InfoReady Review Portal](#). No late submissions will be considered. The preproposal should include the program area you are addressing, (1) a brief description of the activities and/or programs of your organization including (2) the community need or issues addressed by your work and (3) the population(s) who benefit and (4) describe how a grant will complement these services and assist in achieving organizational and/or program goals. Depending on the chosen proposal, UNM’s application will be due to the Foundation as soon as mid-February 2024.

The preproposal narrative should be accompanied by a **draft budget overview** and an **abbreviated PI CV**.

The attachment following this letter is a SAMPLE application based on what the ACF required last year. Please DO NOT fill it out. It is just for informational purposes.

Should you have any questions please feel free to contact us at limited@unm.edu.

If you are affiliated with HSC, you must submit you application materials to HSC Limited Competitions at HSC-LimitedComps@salud.unm.edu.

2023 Annual Grant Cycle Round 1

Albuquerque Community Foundation

Organization Information



ALBUQUERQUE
COMMUNITY
FOUNDATION

trust • equity • integrity • accountability

This application is for ACF's Annual Grant Cycle.

Character Limit: 1

Organization Name*

Character Limit: 250

Organization Website*

Character Limit: 2000

Program Area*

Choices

- Animal Welfare
- Arts and Culture
- Education
- Environmental and Historic Preservation

Total current year annual organizational budget*

*If using a fiscal sponsor, please answer based on **your** budget, not that of the sponsor.*

Character Limit: 20

Counties Served*

Select all that apply.

Choices

- Bernalillo County
- Sandoval County
- Torrence County
- Valencia County

Does your organization identify as BIPOC-led (Black, Indigenous and people of color)?***Choices**

Yes
No

Led-by-Serving*

Does your organization identify as led-by-serving (led by the same community of the population that you serve)?

Choices

Yes
No

Proposal Information

General Programming and Activities*

General Programming and Activities. Please describe the general programming and activities of your organization and how these activities align with the [priorities](#) of the Field-of-Interest in which you are applying.

Character Limit: 3000

Access to Economic Opportunities*

Please define how your organization provides access to economic opportunities, either through opportunities for individuals living in the Greater ABQ four-county region or through opportunities that will bolster the economic growth of the region. Click [here](#) for more information including definitions and examples.

Character Limit: 3000

Impact

Please aim to describe answers to the below questions in measurable ways - either directly for the individuals your organizations serves and/or for your organization's general operations.

Measuring Impact*

How does your organization measure impact in the community, i.e. what mechanisms do you have in place to measure impact?

Character Limit: 3000

Utilization*

How do you utilize the information (from the question above) to inform your future work?

Character Limit: 3000

How is your organization addressing systemic inequities?*

Character Limit: 3000

Values*

Albuquerque Community Foundation has adopted a new set of values that reflect both what we care about today, and what we want to embody and manifest in the future. [Please click here to read our values statement.](#) Please describe how your work aligns with these values.

Character Limit: 3000

Anything else you would like us to know about your work? *This question is optional and your response will not affect current or future funding. Reviewers will not have access to responses.*

Character Limit: 1000

Required Uploads

ALL ORGANIZATIONS MUST BE IN COMPLIANCE WITH THE NM OFFICE OF THE ATTORNEY GENERAL AND THE NM SECRETARY OF STATE TO RECEIVE GRANT FUNDING!

All uploads must be in PDF format.

Operating Budget and P&L Statements*

Please provide a current year operating budget and the past two years' P&L statements.

File Size Limit: 5 MB

Audited Financial Statements*

Please provide most recent audited financial statements including balance sheet. Organizations with operating budgets less than \$500,000 can submit unaudited financial statements.

File Size Limit: 5 MB

Authorization

Annual Grant Cycle Application: Authorization*

By clicking the check box below, you agree that all information contained within this application is truthful and valid. You also agree that you have the proper permissions to submit an application on behalf of the organization indicated. Any request that is found to not submit to these statements will be removed from consideration. Additionally, by submitting a proposal to the Annual Grant Cycle, you give the Foundation permission to share it with other interested funders (if any), both individuals and foundations as well as to be included in various lists of applicant organizations on the Foundation's website and/or other media.

Choices

I Agree