



To: Distribution List

From: Monica Fishel, Faculty Research Support Officer
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Office of the Vice President for Research

Subject: Albuquerque Community Foundation Grant Program

Date: February 10, 2015

The Albuquerque Community Foundation (ACF) has changed its grant process to require submission of a letter of intent (LOI) before submission of a full proposal. ACF will accept only one LOI from the University of New Mexico addressing Arts and Culture, Education, and/or Environmental and Historic Preservation.

- **Arts and Culture** grants support opportunities to participate in, and/or learn about, the arts of diverse cultures with an emphasis on low-income populations and/or at-risk children and youth
- **Education** grants support programs for early childhood, K-12 programs and adult learning experiences including literacy, parental involvement programs, vocational/career training and afterschool programs
- **Environmental and Historic Preservation** grants support the preservation of historic resources, conservation of natural land and wildlife and education programs with an emphasis on K-12 education programs and/or projects with strong community involvement

Criteria and Priorities for Applicants:

- Well-established organizations with a proven track record providing services benefiting people in the Albuquerque metropolitan area
- Closely aligned with one or more of the Foundation's Fields-of-Interest
- Have clearly defined organizational goals and measurable program outcomes
- Build on community, regional and organizational assets and strengths
- Organizations should demonstrate their ability to work with other partners to identify community needs and gaps in services.

Grants are normally made for a one-year period. Grant requests must be a minimum of \$1,000 and a maximum of \$15,000. UNM is eligible to apply for Program Support only. It is not eligible to apply for Operating Support. More details can be found at: <http://www.albuquerquefoundation.org/grant-guidelines.aspx>. UNM's letter of intent will

be due to the Foundation no later than March 24, 2015. ACF will decide whether to invite a full proposal after review of the LOI.

This is a limited competition; UNM is authorized to submit one letter of intent for the March 24 deadline. Using the attached Competitive Grant Program Letter of Intent template

(http://www.albuquerquefoundation.org/uploads/files/2015%20LoI%20Form_SAMPLE.pdf), please submit your one-page application by NOON on February 24, 2015 to limited@unm.edu with the subject line indicating: ABQ-CF- your name. No late submissions will be considered. The form should include a brief description of the activities and/or programs of your organization including the community need or issues addressed by your work and the population(s) who benefit and describe how a grant will complement these services and assist in achieving organizational and/or program goals.

Should you have any questions please feel free to contact Monica Fishel (mlfishel@unm.edu or 277-8114) or Allison Hagerman (alphao@unm.edu or 277-0168).

If you are affiliated with HSC, please contact Corey Ford at 272-6950 for more information.