**WORKSHEET: Stakeholder Sketchpad**

**Project:**

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| **Stakeholder** | **Stake in the Issue** | **How can they help the project be successful?** | **How should they be engaged?** |
| *Name & Brief Description* | *What are their interests? Information needs? What do they expect? How are they affected?* | *What skills, attributes do they bring to the project?* | *What level of engagement should you consider? Are there conflicts of interest?* |
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| **Stakeholder** | **What do they want know?** | **When do they want to know it by?** | **How do they prefer you report it?** |
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